



Work Session Minutes

The Board of Directors of the Denton County Transportation Authority convened the work session of the Board of Directors with Chairman Charles Emery presiding at 1:31 p.m. January 28, 2016 at 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057. A quorum was present.

Attendance

Small Cities

Connie White
Skip Kalb

Large Cities

Charles Emery, Lewisville, Chairman
Paul Pomeroy, Highland Village, Vice-Chair
Richard Huckaby, Denton, Secretary (*arrived at 2:23 p.m.*)
Carter Wilson, Frisco (*arrived at 1:34 p.m.*)
Tom Winterburn, Corinth
Dave Kovatch, Denton County at Large

Denton County Unincorporated

George A. Campbell

Denton County at Large

Dave Kovatch, Treasurer (*arrived at 1:39 p.m.*)

Board Members Absent

Allen Harris, The Colony
Doug Peach, Little Elm
Jim Robertson, Flower Mound
Don Hartman, Denton County Unincorporated

Legal Counsel

Peter G. Smith, General Counsel
Joe Gorfida, General Counsel
Terry Salazar, Outside Litigation Counsel

DCTA Staff

Jim Cline, President
Raymond Suarez, Chief Operating Officer
Kristina Brevard, Vice President Planning and Development
Anna Mosqueda, Chief Financial Officer
Sarah Munson – Senior Marketing Specialist

Others in Attendance

Marisa Perry - Controller
Javier Trilla – IT Manager
Amanda Riddle – Budget Manager
Chrissy Nguyen – Senior Accountant

Chairman Charles Emery called the meeting to order and announced the presence of a quorum.

1. Retirement Reception for Karen – Jim Cline announced Karen Rye’s retirement
2. Routine Briefing Items
 - a. Financial Reports - Anna Mosqueda, Chief Financial Officer, reported on the following financial items
 - i. Financial Statements – November / December 2015
 - ii. Capital Projects Report
 - iii. Sales Tax Report
 - iv. Investment Report 1Qtr FY2016

- v. Procurement Report
 - vi. Grants Quarterly Report
- b. Strategic Planning / Development – Kristina Brevard, Vice President Planning & Development, gave an update
3. Convene Executive Session at 2:07 p.m. (Item 6 from agenda)
- a. As Authorized by Texas Government Code section 551.071 consultation with General Counsel regarding pending litigation Cause No 2011-30066-211; URS Corporation v. Denton County Transportation Authority; 211th District Court, Denton County, Texas.
4. Reconvene Open Session at 3:43 p.m. no action was taken
5. Routine Briefing Item (Item 2c from agenda)
- a. Marketing and Communications – Sarah Munson, Senior Marketing Specialist, gave an update
6. Items for Discussion (Item 3a from agenda)
- a. Board Retreat Preparation – Rusty Comer, Public Information Officer and Jim Cline, President informed the board of the following
 - i. Logistics
 - ii. Agenda Review
 - iii. Review of Policies and Previous Planning Initiatives
 - b. Familiarization with the Video Recording Equipment – Javier Trilla, IT Manager gave an overview
7. Committee Chair Report (Item 4 from agenda)
- a. Finance Committee (1/18/2016) – Dave Kovatch, chair gave an update and reminded the board of the extra finance committee meeting in March
8. Discussion of Regular Board Meeting Agenda Items (January 2016)
- Paul Pomeroy and the Board discussed Regular Meeting Item 2a to see if it could be pushed to the February Board Meeting for action after Board consideration of a proposed amendment of the bylaws
9. Routine Briefing Item (Item 2 d&e from agenda)
- a. Capital Projects Update – Raymond Suarez, Chief Operating Officer, gave an update
 - b. Transit Operations – Raymond Suarez, Chief Operating Officer, gave an update
10. Discussion of Future Agenda Items – Paul Pomeroy indicated that he wanted to have a future regular agenda item for consideration of a bylaw amendment prior to the election of the officers
11. Work session was adjourned at 4:30 p.m.

The minutes of the January 28, 2016 work session meeting of the Board of Directors were passed, and approved by a vote on this 16th day of February, 2016.



Charles Emery, Chairman

ATTEST



Richard Huckaby, Secretary