



DENTON COUNTY  
TRANSPORTATION  
AUTHORITY

## Board of Directors

### Work Session Minutes

The Board of Directors of the Denton County Transportation Authority convened the work session of the Board of Directors with Charles Emery, Chairman presiding at 1:31 p.m. on January 26, 2017 at 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057. A quorum was present.

#### Attendance

##### Small Cities

Connie White  
Skip Kalb  
Eric Jensen (arrived at 2:22)

##### Large Cities

Charles Emery, Lewisville, Chairman  
Paul Pomeroy, Highland Village,  
Vice-Chair  
Richard Huckaby, Denton, Secretary  
Carter Wilson, Frisco (arrived at 1:34)

##### Denton County Unincorporated

Don Hartman  
George A. Campbell

##### Board Members Absent

Allen Harris, The Colony  
Tom Winterburn, Corinth  
Doug Peach, Little Elm  
Jim Robertson, Flower Mound  
Dave Kovatch, Treasurer

##### Legal Counsel

Pete Smith, General Counsel

##### DCTA Staff

Raymond Suarez, Chief Operating  
Officer  
Kristina Brevard, Vice President  
Planning and Development  
Anna Mosqueda, Chief Financial Officer  
Nicole Recker, Vice President,  
Marketing and Communications  
Marisa Perry, Controller

##### Other Attendees

Athena Forrester, Senior Procurement  
Manager  
Chrissy Nguyen, Senior Accountant  
Amanda Riddle, Budget Manager  
David Smith, Citizen

Chairman Charles Emery called the meeting to order and announced the presence of a quorum.

## 1. Routine Briefing Items

- a. Staff Briefing on Monthly Financial Reports – Marisa Perry, Controller and Anna Mosqueda, Chief Financial Officer reported on the following
  - i. Financial Statements for November and December 2016
  - ii. Capital Projects Budget Report for November and December 2016
  - iii. Monthly Sales Tax Receipts
  - iv. Quarterly Investment Report Q1 FY2017
  - v. Current Procurement Activities
  - vi. Quarterly Grant Update
- b. Marketing and Communications – Nicole Recker, Vice President Marketing & Communications, reported on the following
  - i. Collateral Material Overview
  - ii. FY '16 Community Survey Results
  - iii. Riding the A-train vs Driving on I35E Campaign Update
- c. Strategic Planning and Development – Kristina Brevard, Vice President Planning & Development, reported briefly on the following
  - i. Development Projects Update
  - ii. Regional Planning Initiatives Update
- d. Capital Projects – Raymond Suarez, Chief Operating Officer, gave an update on the following projects
  - i. Flood Damage Repairs Update
  - ii. Positive Train Control & Signal System Enhancements
- e. Staff Briefing on Transit Operations Reports – Raymond Suarez, Chief Operating Officer, gave an update on ridership
  - i. Bus and Rail Operations

## 2. Items for Discussion – There was no discussion on this item

- a. Board Officer Elections

## 3. Committee Chair Report – Connie White gave an update of the Finance Committee activities from the January 16, 2017 meeting

- a. Finance Committee (01/16/2017) Dave Kovatch, chair


## 4. Discussion of Regular Board Meeting Agenda Items (January 2017) – There was no discussion on this item

## 5. Convene Executive Session – Convened at 2:50 p.m.

- a. Texas Government Code Section 551.072 Deliberation regarding Real Property: Discuss acquisition, sale or lease of real property related to long-range service plan within the cities of Denton, Lewisville, or Highland Village.

6. Reconvene Open Session – Reconvened at 3:23 p.m. no action was taken
  - a. Reconvene and Take Necessary Action on Items Discussed during Executive Session.
  
7. Discussion of Future Agenda Items – There was no discussion on this item
  - a. Board Member Requests
  
8. ADJOURN at 3:23 p.m.

The minutes of the January 26, 2017 regular meeting of the Board of Directors were passed, and approved by a vote on this 14<sup>th</sup> day of February, 2017.

  
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Charles Emery, Chairman

ATTEST  
  
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Richard Huckaby, Secretary