



1660 S. Stemmons., Suite 250
Lewisville, Texas 75067
Ph: (972) 221-4600 Fax: (972) 221-4601

Denton County Transportation Authority
Board of Directors
Work Session and Board Meeting Minutes

Work Session Minutes

The Board of Directors of the Denton County Transportation Authority convened with Chairman Charles Emery presiding at 1:32 p.m. January 24, 2013 at 1660 S. Stemmons, Suite 250, Lewisville, TX 75067. A quorum was present.

Attendance

Small Cities

Bill Walker
Skip Kalb

Large Cities

Charles Emery, Lewisville, *Chairman*
Paul Pomeroy, Highland Village, *Treasurer*
Richard Huckaby, Denton
Daniel Peugh, Corinth
Carter Wilson, Frisco

Denton County Unincorporated

George A. Campbell

Denton County at Large

Dave Kovatch, *Secretary*

Board Members Absent

Doug Peach, Little Elm
Jim Robertson, Flower Mound
Don Hartman
Allen Harris, The Colony

DCTA Staff

James C. Cline, Jr., P.E.
Anna Mosqueda, CFO / VP Finance
Dee Leggett, VP Communications and
Planning
Jarod Varner VP Transit Operations

Legal Counsel

Pete Smith, General Counsel
Rider Scott, State Legislative Counsel

Others in Attendance

Mark Nelson, City of Denton
Michael Chinn, TMDC

Chairman Charles Emery called the meeting to order and introduced new Board Member Carter Wilson representing the City of Frisco.

1. Routine Briefing Items

- a. Financial Reports - Anna Mosqueda presented financial information
 - i. Financial Statements (11/2012 & 12/2012)
 - ii. Capital Projects Fund (11/2012 & 12/2012)
 - iii. Sales Tax Report

- iv. Quarterly Investment Report
- v. Procurement Report

Move forward to item 2a) Legislative Intent – Rider Scott

- b. Capital Projects Update - Dee Leggett and Jarod Varner presented information to the following topics
 - i. GTW Integration – Jarod Varner
 - ii. Where’s My Ride – Jarod Varner
 - iii. Bus Operations and Maintenance Facility (O&M)
 - iv. Community Enhancements
 - v. Lewisville Bike Trail
 - vi. Positive Train Control (PTC)
 - vii. Passenger Amenities
 - viii. Station Improvements
 - c. Communications and Planning – Dee Leggett reported on these items
 - i. Marketing and Communications Initiatives
 - ii. Media Coverage
 - iii. Customer Service
 - iv. Advertising Update
 - d. Transit Operations – Jarod Varner provided an update
 - i. Rail Operations
 - ii. Bus Operations
2. Items for Discussion
- a. Discussion of Legislative Intent 83rd Texas Legislative Session – Introduction by Jim Cline, Discussion by Dee Leggett, Presentation by Rider Scott
 - b. Audit Committee Chair Report – Due to absence of Committee Chairman Pomeroy from last meeting, report was given by Dave Kovatch
 - c. Discussion of Interlocal Agreement with City of Denton for Right of Way Use – information by Dee Leggett
 - d. Discussion of Interlocal Agreement with City of Denton for Off-site Tree Mitigation – information by Dee Leggett
3. Discussion of Regular Board Meeting Agenda Items (January 24, 2013)
4. Executive Session - None
- a. As Authorized by Section 551.071(2) of the Texas Government Code, the Work Session or the Regular Board Meeting may be Convened into Closed Executive Session for the Purpose of Seeking Confidential Legal Advice from the General Counsel on any Agenda Item Listed Herein.
5. Reconvene Open Session n/a
- a. Reconvene and Take Necessary Action on Items Discussed during Executive Session.
6. Discussion of Future Agenda Items
- a. Board Member Requests

Break 5:56 pm – 3:07 pm



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Board of Directors
Work Session and Board Meeting Minutes

Board Meeting Minutes

The Board of Directors of the Denton County Transportation Authority convened with Chairman Charles Emery presiding at 3:07 p.m. January 24, 2013 at 1660 S. Stemmons, Suite 250, Lewisville, TX 75067. A quorum was present.

Attendance

Small Cities

Bill Walker
Skip Kalb

Large Cities

Charles Emery, Lewisville, *Chairman*
Paul Pomeroy, Highland Village, *Treasurer*
Richard Huckaby, Denton
Daniel Peugh, Corinth
Carter Wilson, Frisco
Jim Robertson, Flower Mound

Denton County Unincorporated

George A. Campbell

Denton County at Large

Dave Kovatch, *Secretary*

Board Members Absent

Doug Peach, Little Elm
Don Hartman
Allen Harris, The Colony

DCTA Staff

James C. Cline, Jr., P.E.
Anna Mosqueda, CFO / VP Finance
Dee Leggett, VP Communications and
Planning
Jarod Varner VP Transit Operations

Legal Counsel

Pete Smith

Others in Attendance

Mark Nelson, City of Denton
Michael Chinn, TMDC

CALL TO ORDER – Chairman Charles Emery 3:07 p.m.

PLEDGE OF ALLEGIANCE TO US AND TEXAS FLAGS – Bill Walker

INVOCATION – Charles Emery

WELCOME AND INTRODUCTION OF VISITORS – Charles Emery introduced new Board Member Carter Wilson, representing the City of Frisco, and Geary Robinson, new UNT Parking and Transportation Director. New DCTA Staff member, Catherine Nygaard, was introduced.

1. CONSENT AGENDA

- a. Approval of Minutes - Board Meeting December 05 , 2012
 - b. Acceptance of Quarterly Investment Reports
 - c. Acceptance of Financial Reports
 - i. November 2012
 - ii. December 2012
- Motion to approve Consent Agenda items 1a-c made by Richard Huckaby, 2nd by Paul Pomeroy. Motion carried unanimously.

2. REGULAR AGENDA

- a. Board Officer Elections
 - i. Chair
 - Motion to nominate and elect Charles Emery to the office of Chairman made by Richard Huckaby. 2nd by Paul Pomeroy. Motion carried unanimously.
 - ii. Vice-Chair
 - Motion to nominate and elect Paul Pomeroy to the office of Vice-Chairman made by Dave Kovatch. 2nd by Jim Robertson. Motion carried unanimously
 - iii. Secretary
 - Motion to nominate and elect Richard Huckaby to the office of Secretary made by Bill Walker. 2nd by Daniel Peugh. Motion carried unanimously.
 - iv. Treasurer
 - Motion to nominate and elect Dave Kovatch to the office of Treasurer made by Paul Pomeroy. 2nd by Skip Kalb. Motion carried unanimously.
- b. Discussion/Approval of Interlocal Agreement with City of Denton for Right of Way Use
 - Motion to approve Interlocal Agreement with City of Denton for Right of Way Use made by Skip Kalb. 2nd by Daniel Peugh. Motion carried unanimously.
- c. Discussion / Approval of Legislative Intent 83rd Texas Legislative Session
 - Motion to approve Legislative Intent 83rd Texas Legislative Session made by Daniel Peugh. 2nd by Paul Pomeroy. Motion carried unanimously.

3. CHAIR REPORT – Charles Emery gave an update on these issues

- a. Discussion of Regional Transportation Issues
- b. Discussion Legislative Issues
 - i. Regional
 - ii. State
 - iii. Federal

4. PRESIDENT'S REPORT – Jim Cline briefed the board on the following topics
 - a. 2013 Board Retreat
 - b. Board Meeting Materials

5. REPORT ON ITEMS OF COMMUNITY INTEREST – Jim Cline recognized TMDC bus driver Eddie Moreno, Route 7, for an incidence of extraordinary customer service.
 - a. Pursuant to Texas Government Section 551.0415 the Board of Directors may report on following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming DCTA and Member City events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

6. CONVENE EXECUTIVE SESSION - None
 - a. As Authorized by Section 551.071(2) of the Texas Government Code, the Board Meeting may be Convened into Closed Executive Session for the Purpose of Seeking Confidential Legal Advice from the General Counsel on any Agenda Item Listed Herein.

7. RECONVENE OPEN SESSION – n/a
 - a. Reconvene and Take Necessary Action on Items Discussed during Executive Session.

8. ADJOURN REGULAR MEETING 3:26 p.m.

The minutes of the January 24, 2013 meeting of the Board of Directors were passed, and approved by a vote on this 28th day of February, 2013.

Charles Emery, Chairman

ATTEST

Richard Huckaby, Secretary