



Board of Directors

Board Meeting Minutes

The Board of Directors of the Denton County Transportation Authority convened the regular meeting of the Board of Directors with Charles Emery, Chairman presiding at on January 25, 2018 at 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057.

Attendance

Small Cities

Skip Kalb
Connie White

Large Cities

Charles Emery, Lewisville, Chairman
Dianne Costa, Highland Village
Richard Huckaby, Denton, Secretary
Tom Winterburn, Corinth
Mark Miller, Flower Mound
Carter Wilson, Frisco
Allen Harris, The Colony

Denton County Unincorporated

George Campbell
Dave Kovatch, Denton County At Large,
Treasurer

Board Members Absent

Don Hartman, Denton County
Unincorporated

Legal Counsel

Pete Smith

DCTA Staff

Jim Cline, President
Marisa Perry, Interim Chief Financial
Officer
Nicole Recker, Vice President,
Marketing and Communications
Kristina Holcomb, Vice President,
Planning and Development
Michelle Bloomer, Assistant Vice
President, Bus Operations and
Maintenance

Other Attendees

Amanda Riddle, Budget Manager
Athena Forrester, Senior Procurement
Manager
Javier Trilla, Senior IT Manager
Kyler Hagler, Network Administrator
Dave Smith, Citizen

CALL TO ORDER –Chairman, Charles Emery, called the meeting to order and announced the presence of a quorum at 3:26 p.m.

PLEDGE OF ALLEGIANCE TO US AND TEXAS FLAGS – led by Mark Miller

INVOCATION – led by Dianne Costa

WELCOME AND INTRODUCTION OF VISITORS – Javier Trilla, Senior IT Manager, introduced Kyler Hagler, DCTA's new Network Administrator

AGENCY AWARDS AND RECOGNITIONS – None at this time

1. CONSENT AGENDA

- a. Approval of Minutes for the Board Work Session and Regular Meeting on December 14, 2017
- b. Acceptance of Monthly Financial Statements for November and December 2017
- c. Acceptance of Quarterly Investment Report – Q1 FY2018
- d. Authorize President to Negotiate and Execute and Agreement with DLT Solutions for Autodesk Vault Software, Implementation, and Support Services (Data Storage)
- e. Authorize President to Negotiate and Execute Task Order 2 with Lyft for Late Night UNT Ride Service and any related Amendments to the ILA with UNT as necessary
- f. Authorize President to Negotiate and Execute Agreement with The Management Connection, Inc. for Staff Development Services
 - Motion to approve the Consent Agenda items a - f was made by Carter Wilson. The motion was seconded by Connie White. Motion passed unanimously.


2. REGULAR AGENDA

- a. Approval of Resolution R18-01 Designating Marisa Perry as Investment Officer
 - Motion to approve Resolution R18-01 Designating Marisa Perry as Investment Officer was made by Richard Huckaby. The motion was seconded by Dave Kovatch. Motion passed unanimously.
- b. Discussion and Approval of Continuing North Texas Xpress I-35W Commuter Bus Service
 - Motion to approve Continuing North Texas Xpress I-35W Commuter Bus Service was made by Connie White. The motion was seconded by Skip Kalb. Motion passed unanimously.
- c. Board Officer Elections
 - Motion to elect Charles Emery as Board Chairman, Richard Huckaby as Vice Chairman, Dave Kovatch as Treasurer, and Dianne Costa as Secretary was made by George Campbell. The motion was seconded by Connie White. Motion passed unanimously.

3. CONVENE EXECUTIVE SESSION – convened at 3:34 p.m.
 - a. As Authorized by Section 551.072 of the Texas Government Code regarding Real Property, the Regular Board Meeting convened into Closed Executive Session for the Purpose of Discussion of Acquisitions, Sale or Lease of real property related to long range service plan within the cities of Denton, Lewisville, Highland Village, or the A-train corridor.
4. RECONVENE OPEN SESSION – reconvened at 4:04 p.m.
 - a. Reconvene and Take Necessary Action on Items Discussed during Executive Session
 - No action was taken
5. CHAIR REPORT
 - a. Discussion of Regional Transportation Issues – Charles Emery, Chairman briefly discussed the following:
 - LBJ 635 project being opposed may have a huge impact and we could see managed lanes in the future
 - b. Discussion Legislative Issues – Charles Emery, Chairman briefly discussed the following:
 - i. Regional – no update at this time
 - ii. State – Charles Emery, Chairman, had a brief discussion with Commissioner Vandergriff regarding new funding opportunities with “development regional impact” that Mr. Emery experienced in Florida on a state level.
6. PRESIDENT’S REPORT
 - a. Budget Transfers – none to report at this time
 - b. Regional Transportation Issues - Jim Cline, President, provided information on the following
 - Mr. Cline is fostering relationships at NCTOG
 - The upcoming EATC User Group meeting
 - The upcoming Washington, D.C. trip to meet with Administrators and Representatives (a comprehensive list of those that DCTA are planning on meeting with was provided to the Board)
 - c. Follow-ups
 - Summary of Grants
 - Discussion amongst the Board regarding the start time of the Special Called Strategic Planning Session – the Board agreed to start the meeting at 10:00 a.m. on February 22, 2018
 - DCTA will hold a Program Services Meeting on February 13, 2018 beginning at 12:00 p.m.
7. REPORT ON ITEMS OF COMMUNITY INTEREST – there was none at this time
 - a. Pursuant to Texas Government Section 551.0415 the Board of Directors may report on following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming DCTA and Member City events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

8. ADJOURN – Adjourned at 4:14 p.m.

The minutes of the January 25, 2018 regular meeting of the Board of Directors were passed, and approved by a vote on this 13th day of February, 2018.



Charles Emery, Chairman

ATTEST



Dianne Costa, Secretary