



DENTON COUNTY  
TRANSPORTATION  
AUTHORITY

Board of Directors

**Board Meeting Minutes**

The regular meeting of the Board of Directors of the Denton County Transportation at 3:17 p.m., July 27, 2017 at 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057. A quorum was present.

**Attendance**

**Small Cities**

Skip Kalb

**Large Cities**

Charles Emery, Lewisville, Chairman

Paul Pomeroy, Highland Village,  
Vice-Chair

Richard Huckaby, Denton, Secretary

Tom Winterburn, Corinth

Allen Harris, The Colony

Josh Graham, Frisco Alternate

**Denton County Unincorporated**

Don Hartman

George Campbell

**Board Members Absent**

Dave Kovatch, Denton County At Large,  
Treasurer

Connie White, Small Cities

Mark Miller, Flower Mound

**Legal Counsel**

Pete Smith

**DCTA Staff**

Jim Cline, President

Kristina Brevard, Vice President

Planning and Development

Anna Mosqueda, Chief Financial Officer

Nicole Recker, Vice President,

Marketing and Communications

Raymond Suarez, Chief Operating  
Officer

**Other Attendees**

Josh Graham, Frisco Alternate

Marisa Perry, Controller

Amanda Riddle, Budget Manager

Athena Forrester, Senior Procurement  
Manager

Dave Smith, Citizen

CALL TO ORDER –Chairman, Charles Emery, called the meeting to order and announced the presence of a quorum.

PLEDGE OF ALLEGIANCE TO US AND TEXAS FLAGS – led by George Campbell

INVOCATION – led by Charles Emery

WELCOME AND INTRODUCTION OF VISITORS – Jim Cline, President, welcomes citizen, Dave Smith

AGENCY AWARDS AND RECOGNITIONS – no awards or recognitions at this time

1. CONSENT AGENDA

- a. Approval of Minutes for the Board Work Session and Regular Meeting on June 22, 2017
- b. Acceptance of Financial Statements – June 2017
- c. Acceptance of Quarterly Investment Report – Q3 FY17
- d. Approve and Award Contract for Fleet Collision Repair and Painting Services to Spectrum Truck Painting and Big Wheels Body Shop
- e. Approve and Award Contract for Investment Advisory Services to First Southwest Asset Management
- f. Approve and Award Contract for Employee Benefits Broker Services to Holmes Murphy
- g. Approve and Award Agreement with Texas A&M Transportation Institute for Consulting Services
- h. Approve and Award Contract with Remix Software
- i. Authorize Purchase of Remanufactured Engines and Transmissions for TAPS Buses to Huffines Chevrolet
- j. Approve Operating/Capital Budget Revision for Rail Safety Crossing Study and authorize Task Order with Jacob's Engineering
  - Motion to approve the Consent Agenda items a - j was made by Paul Pomeroy. The motion was seconded by George Campbell. Motion passed unanimously.

2. REGULAR AGENDA

- a. Authorize President to negotiate and execute an MOU and Electric Utility Easement with the City of Denton
  - Motion to approve the President to negotiate and execute an MOU and Electric Utility Easement with the City of Denton was made by Skip Kalb. The motion was seconded by Allen Harris. Motion passed unanimously.

3. CONVENE EXECUTIVE SESSION – convened at 3:23 p.m.

- a. As Authorized by Section 551.071 of the Texas Government Code, the Regular Board Meeting convened into Closed Executive Session for the Purpose of Seeking Confidential Legal Advice: Consultation with General Counsel for agenda items 5a regarding recent accidents.
- b. As Authorized by Section 551.072 of the Texas Government Code, the Regular Board Meeting convened into Closed Executive Session for the Purpose of Deliberation regarding Real Property: Discuss acquisition, sale or lease of real property related to long-range service plan within the cities of Denton, Lewisville, or Highland Village.

- c. As Authorized by Section 551.074 of the Texas Government Code, the Regular Board Meeting convened into Closed Executive Session for the Purpose of Deliberation of Personnel: Discussion regarding Annual President's Performance Review.
4. RECONVENE OPEN SESSION – reconvened at 4:35
  - a. Reconvene and Take Necessary Action on Items Discussed during Executive Session
    - No action was taken
5. CHAIR REPORT – Charles Emery, Chairman, gave updates on the following
  - a. Discussion of Regional Transportation Issues
  - b. Discussion Legislative Issues
    - Regional
    - State
    - Federal
6. PRESIDENT'S REPORT – Jim Cline, President, provided information on the following items
  - a. Budget Transfers
  - b. Regional Transportation Issues
7. REPORT ON ITEMS OF COMMUNITY INTEREST – there was none at this time
  - a. Pursuant to Texas Government Section 551.0415 the Board of Directors may report on following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming DCTA and Member City events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.
8. ADJOURN – Adjourned at 4:36 PM

The minutes of the July 27, 2017 regular meeting of the Board of Directors were passed, and approved by a vote on this 24<sup>th</sup> day of August, 2017.

  
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Charles Emery, Chairman

ATTEST

  
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Richard Huckaby, Secretary